

Bureau des Relations Internationales  
Rue des Rivageois, 6 - B4000 LIÈGE  
+32 4 254 76 04- relinter@hech.be

International Relations Office

**Our institution provides:**

- teaching on a human scale
- education and placement abroad
- language training
- intercultural programs
- help with student housing
- security risk management
- full academic recognition

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[www.hech.be](http://www.hech.be)



MEMORANDUM OF UNDERSTANDING

<b>Full legal name of Institution</b>	<b>Haute École Charlemagne</b>
<b>ERASMUS Code</b>	<b>B LIEGE43</b>
<b>OID</b>	<b>E10175219</b>
Address	Rue des Rivageois 6 B-4000 LIEGE Belgique Tél.: + 32 4 254 76 04
Website	www.hech.be
Head of Institution	Michèle Simar Directrice-Présidente
Institutional Erasmus Coordinator	Anne-Marie Martin Lanero anne-marie.martinlanero@hech.be
Administrative coordinator Contact person for exchange students	Dominique Pairoux relinter@hech.be
Contact person for exchange students	Laura Giraerts relinter@hech.be
Departmental coordinators for Agronomy	Aurélie Frankinet aurelie.frankinet@hech.be
Landscape Architecture	Christine Sommeillier christine.sommeillier@hech.be
Departmental coordinator for Economics	Anne-Marie Martin Lanero anne-marie.martinlanero@hech.be
Departmental coordinator for Education	Marie Klinkenberg marie.klinkenberg@hech.be
Telephone e-mail address	+ 32 4 254 76 04 relinter@hech.be

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Teaching language Language proficiency for IC students	French <b>French B1 level is required and must be certified by home university</b>
Language proficiency for teaching staff	French B2 level
Language support for non-native speaker students (compulsory) : Semester I => 6 ECTS Semester II => 4 ECTS	Module "Langue française et culture", including : <ul style="list-style-type: none"> <li>• Intensive French Class during freshman week (September 5th to 13th),</li> <li>• Weekly French course over the academic year</li> <li>• Cultural activities along the academic year</li> </ul>
Nomination deadlines	
First semester	June 1 (classes start September 16)
Second semester	November 1 (classes start February 3)
Registration deadlines	
First semester	<b>June 15</b>
Second semester	<b>November 15</b>
Recommended arrival date	Freshman Week for all Incoming students – September 5th to 13th
Late arrival	Delayed arrival due to resits is accepted
Academic calendar	<a href="https://www.hech.be/fr/documents">https://www.hech.be/fr/documents</a>
Course catalogue	<a href="https://progours.hech.be/cocoon/statique/indexfr">https://progours.hech.be/cocoon/statique/indexfr</a>
Information for IC Students	<a href="https://www.hech.be/fr/international-relations">https://www.hech.be/fr/international-relations</a>
Practical guide for IC Students	<a href="https://www.hech.be/fr/international-relations">https://www.hech.be/fr/international-relations</a>
Grading system	<a href="https://www.hech.be/fr/international-relations">https://www.hech.be/fr/international-relations</a>
Visa	<a href="https://www.hech.be/fr/international-relations">https://www.hech.be/fr/international-relations</a>
Insurance	<a href="https://www.hech.be/fr/international-relations">https://www.hech.be/fr/international-relations</a>
Housing	<a href="https://www.hech.be/fr/international-relations">https://www.hech.be/fr/international-relations</a>

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