

GENERAL PROVISIONS

Object of the call AM08-24/25

The purpose of the call for applications is to award a maximum of 5 grants for the payment of tuition fees according to the following rules and procedures to students of the Master Programme in Business Economics and Finance.

The number of grants may be modified by the Selection Committee, without exceeding the overall amount foreseen and may be declared void.

The effectiveness of the grant is conditional on the delivery of the corresponding master's Programme in the 2024-2025 academic year.

Amount of the grants

The amount of the financial aid to cover academic fees for first-time enrolment will be a maximum of 100% of the price of the credit as per the provisions of the Decree on Fees of the Community of Madrid for subjects to be taken in the 2024-2025 and 2025-2026 academic years for the corresponding credits.

The grants will be paid in the first four-month period of the Master's programme.

Requirements for applicants

Applicants for these grants must be new students. They must meet the requirements and conditions for access to official studies (established in Article 18 of Royal Decree 822/2021 of 28 September) or be able to obtain them before the maximum period established by the Postgraduate Centre.

Applicants must have completed previous studies and formalised the application for admission to the master's degree in the computer application of Universidad Carlos III of Madrid (Admission to University Master's Degrees), which entails the payment of the admission application fee before the deadline for applications established in this call.

Submission and requirements for applications

1.-Submission. - The application and the required documentation shall be submitted using the electronic form that can be found on the Aid Application page. The deadline for submission of applications will be from the day following the publication and will be open until 3 July 2024 (both included).

2.-Documentation. - The following documentation must accompany the application:

a) A letter of motivation for applying for the grant, which may include information on the financial and personal situation of the candidate, completed and signed by the student (specific form).

The economic or personal situation claimed may be accredited using additional documentation, such as a certificate of income issued by the Spanish Tax Office, corporate tax (if applicable) or other documents that accredit the income of the family unit. In the case of non-Spanish students or students residing outside of Spain, documents that certify the income of the family unit in that country may be provided. Any other accreditation that justifies other circumstances of the personal situation may be provided.

b) If applicable: grants and scholarships obtained in previous studies, with an indication of the financing body or entity, the level of studies for which they are intended and the amount.

Processing

1.- Selection Committee: to study the applications submitted and select the beneficiaries, the Master's Management Committee will be constituted, which, after the study of the submitted documentation, will draw up an individual report stating the score achieved by each candidate (0 to 100). This report will be sent to the Carlos III University Postgraduate Centre, together with a prioritised list of the candidates, which will include those who are awarded the grant and the amount of the grant.

The general criteria to be considered in this prioritisation are:

1. Previous studies, academic record, and Curriculum Vitae (given the documents provided during the documents provided in the admission process. The prestige of the university of origin may be taken into consideration. Weighting: 80%.
2. Financial situation, personal situation and declaration of scholarships awarded or applied for. Weighting: 20%.

Resolution: From 10th July 2024

Obligations of scholarship awardees:

1. Make the reservation fees payment in the established terms, formalizing the full-time enrolment in the course of the Master's Degree in Business Economics and Finance Program. If the student has recognized credits, the aid will be adjusted to the non-recognized and enrolled ECTS. The student will be considered full-time enrolled when all subjects are enrolled

2.- To allocate the aid to the purpose for which it is granted, meaning the enrollment, attendance at class and presentation to exams.

3.- Submit to the necessary verification procedures to verify, where appropriate, the compliance and effectiveness of the conditions determining the granting of the aid and communicate other grants or scholarships received from public or private institutions.

4.- To inform the Postgraduate Center of the cancelation of enrollment, as well as any alteration of the conditions taken into account for the granting of the aid.

5.- To inform the Postgraduate Center of the waiver of the aid granted in case of not carrying out the studies for which the aid has been granted (printed).

6.- In the case of a program whose duration is two academic years (120 ECTS), in order to renew the aid granted in the academic year 2024/2025, it is necessary to pass all the subjects assigned to the first year in its first year, having not suspended more than one subject in the first call.

Failure to comply with these obligations will result in the aid or renewal not being formalized or, if applicable, being terminated. In this case, the successful tenderer must repay any funds received and cover the corresponding amount until the payment of the registration price is completed